



**CANADA'S NATIONAL LABORATORY FOR
PARTICLE AND NUCLEAR PHYSICS**

**LABORATOIRE NATIONAL CANADIEN
POUR LA RECHERCHE EN PHYSIQUE
NUCLÉAIRE ET EN PHYSIQUE DES PARTICULES**

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Conseil national de recherches Canada

To: Users of TRIUMF's Subatomic Physics Programs
TRIUMF Subatomic Experiments Evaluation Committee Meeting

SUBJECT: **NOTICE OF TRIUMF SUBATOMIC EEC MEETING – DECEMBER 2009**

The next meeting of the TRIUMF Subatomic Experiments Evaluation Committee will take place on:

Friday & Saturday, December 11th & 12th, 2009

The DEADLINE for receipt of New Proposals and Progress Reports is firm at:

**Monday, November 9th, 2009
(Midnight, Vancouver time)**

The Subatomic EEC approval process now has two stages:

Stage 1: Physics Approval

Stage 2: Beam Shift Allocation

- At the time a proposal requesting Stage 2 approval is submitted, TRIUMF staff will evaluate experiments on the basis of technical feasibility – beam availability, equipment availability, safety, etc.
- The EEC will only consider experiments for Stage 2 approval and the allocation of beam time if they are determined to be feasible to start within a two-year period.

Note: Stage 2 approval will be given within a rolling envelope of shifts which should allow TRIUMF to cover for two consecutive years of beam delivery at the present rate.

Experiments requesting already developed beams AND using existing facilities can go through Stage 1 and Stage 2 approval at the same meeting.

For detailed information on the new process, please visit:

http://www.triumf.info/wiki/exp-prog/index.php/Main_Page

For a list of beams available see:

http://www.triumf.info/facility/research_fac/yield.php?choose=element

For New Research Proposals

Spokespersons: Before you can proceed, you must contact the Science Division office at sciencediv@triumf.ca (604-222-7438), please include the spokespersons names, contact information, and name of the experiment. The division's Administrative Assistant will issue you an experiment number. After you receive a number, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437 for a userid and password (if you do not already have one). <https://admin.triumf.ca/d2w-sec/internalid/apply>

- Proceed to on-line submission at <https://www.triumf.info/facility/auth/experimenters/spokespersons/>
- Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Progress Reports

1. **Spokespersons:** Go to <https://www.triumf.info/facility/auth/experimenters/spokespersons/>
2. Log in to the on-line system with your userid and password. (If you do not know your userid and password, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437). <https://admin.triumf.ca/d2w-sec/internalid/apply>
3. Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Any problems during the submission process should be reported to the Science Division office at sciencediv@triumf.ca (604-222-7438 for assistance).

The following direct links should be helpful:

Link to Call for Submissions:

<http://www.triumf.ca/research/experimental-program/reports-agendas-minutes>

Link to Guides and Forms:

<http://www.triumf.ca/research/experimental-program/how-submit-proposal>

Link to EEC Committee Information:

<http://www.triumf.ca/research/experimental-program/about-eeec-committees/about-subatomic-physics>

Members of the Subatomic Experiments Evaluation Committee are:

Chair: Robert Tribble – Texas A&M University

Secretary: Achim Schwenk – TRIUMF

Members: Gordon Ball – TRIUMF (ex-officio)
Jeff Blackmon – Louisiana State University
Peter Butler – University of Liverpool, UK
Alfredo Galindo-Uribarri – Oak Ridge National Laboratory
Uwe Greife – Colorado School of Mines
Charles Horowitz – Indiana University
David Kulp – Georgia Institute of Technology
Takahara Otsuka – University of Tokyo, Japan