



April 9, 2010

To: Users of TRIUMF's Subatomic Physics Programs
TRIUMF Subatomic Experiments Evaluation Committee Meeting

SUBJECT: NOTICE OF TRIUMF SUBATOMIC PHYSICS EEC MEETING – JULY 2010

The next meeting of the TRIUMF Subatomic Physics Experiments Evaluation Committee will take place on:

Thursday & Friday, July 29 & 30, 2010

The DEADLINE for receipt of New Proposals and Progress Reports is firm at:

**Monday, June 28th, 2010
(Midnight, Vancouver time)**

In an effort to reduce TRIUMF operating costs, the Subatomic Physics Experiments Evaluation Committee will only meet **once** this year; the meeting will be held July 29 & 30, 2010. In addition, because we expect to have a longer cyclotron shut down in 2011 lasting 5-6 months, all ISAC I and II users are encouraged to submit stable beam experiments that can be scheduled during this time.

If you would like to submit a proposal for review in 2010 please be sure to follow the instructions below and adhere to the deadline.

The Subatomic EEC approval process now has two stages:

Stage 1: Physics Approval

Stage 2: Beam Shift Allocation

- New proposals and approved experiments requesting Stage 2 approval will be reviewed by the TRIUMF Stage 2 Readiness Review Committee. Experiments are evaluated on the basis of technical feasibility, beam availability, equipment availability, safety, etc.
- The EEC will only give Stage 2 approval and allocate beam time if experiments are determined to be feasible to start within a two-year period.

Note: Stage 2 approval will be given within a rolling envelope of shifts which should allow TRIUMF to cover for two consecutive years of beam delivery at the present rate.

Experiments requesting already developed beams AND using existing facilities can go through Stage 1 and Stage 2 approval at the same meeting.

For detailed information on the process, please visit:

http://www.triumf.info/wiki/exp-prog/index.php/Main_Page

For a list of beams available see:

http://www.triumf.info/facility/research_fac/yard.php?choose=element

For New Research Proposals

Spokespersons: Before you can proceed, you must contact the Science Division office at sciencediv@triumf.ca (604-222-7438), please include the spokespersons names, contact information, and name of the experiment. The division's Administrative Assistant will issue you an experiment number. After you receive a number, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437 for a userid and password (if you do not already have one). <https://admin.triumf.ca/d2w-sec/internalid/apply>

- Proceed to on-line submission at <https://www.triumf.info/facility/auth/experimenters/spokespersons/>
- Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Progress Reports

1. **Spokespersons:** Go to: <https://www.triumf.info/facility/auth/experimenters/spokespersons/>
2. Log in to the on-line system with your userid and password. (If you do not know your userid and password, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437). <https://admin.triumf.ca/d2w-sec/internalid/apply>
3. Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Any problems during the submission process should be reported to the Science Division office at sciencediv@triumf.ca (604-222-7438 for assistance).

The following direct links should be helpful:

Link to Call for Submissions:

<http://www.triumf.ca/research/experimental-program/reports-agendas-minutes>

Link to Guides and Forms:

<http://www.triumf.ca/research/experimental-program/how-submit-proposal>

Link to EEC Committee Information:

<http://www.triumf.ca/research/experimental-program/about-eec-committees/about-subatomic-physics>

Members of the Subatomic Experiments Evaluation Committee are:

Chair: Robert Tribble – Texas A&M University, USA

Secretary: Byron Jennings - TRIUMF

Members: Gordon Ball – TRIUMF (ex-officio)
Jeff Blackmon – Louisiana State University, USA
Peter Butler – University of Liverpool, UK
Alfredo Galindo-Uribarri – Oak Ridge National Laboratory, USA
Charles Horowitz – Indiana University, USA
David Kulp – Georgia Institute of Technology, USA
Takahara Otsuka – University of Tokyo, Japan
Achim Schwenk – University of Darmstadt, Germany