



October 26, 2010

To: Users of TRIUMF's Subatomic Physics Programs
TRIUMF Subatomic Experiments Evaluation Committee Meeting

SUBJECT: **NOTICE OF TRIUMF SUBATOMIC PHYSICS EEC SUBMISSIONS**
– DECEMBER 2010

In an effort to reduce TRIUMF operating costs, the Subatomic Physics Experiments Evaluation Committee will not hold a formal meeting at TRIUMF in December. However the committee has agreed to review progress reports for experiments requesting Stage 2 approval as well as new proposals for stable beam experiments. No formal presentations will be required for these submissions.

If you would like to submit a progress report or a new stable beam proposal for review in December 2010 please be sure to follow the instructions below and adhere to the deadline.

The DEADLINE for receipt of New (Stable Beam) Proposals and Progress Reports is firm at:

Monday, November 22nd, 2010
(Midnight, Vancouver time)

The Subatomic EEC approval process has two stages:

Stage 1: Physics Approval

Stage 2: Beam Shift Allocation

- New proposals and approved experiments requesting Stage 2 approval will be reviewed by the TRIUMF Stage 2 Readiness Review Committee. Experiments are evaluated on the basis of technical feasibility, beam availability, equipment availability, safety, etc.
- The EEC will only give Stage 2 approval and allocate beam time if experiments are determined to be feasible to start within a two-year period.

Experiments requesting already developed beams AND using existing facilities can go through Stage 1 and Stage 2 approval at the same meeting.

For detailed information on the process, please visit:

http://www.triumf.info/wiki/exp-prog/index.php/Main_Page

For a list of RIB beams available see:

http://www.triumf.info/facility/research_fac/yield.php?choose=element

For New Research Proposals

Spokespersons: Before you can proceed, you must contact the Science Division office at sciencediv@triumf.ca (604-222-7438), please include the spokespersons names, contact information, and name of the experiment. The division's Administrative Assistant will issue you an experiment number. After you receive a number, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437 for a userid and password (if you do not already have one). <https://admin.triumf.ca/d2w-sec/internalid/apply>

- Proceed to on-line submission at <https://mis.triumf.ca/science/index.jsf>
- Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Progress Reports

1. **Spokespersons:** Go to: <https://mis.triumf.ca/science/index.jsf> and click on the Experiments Database link.
2. Log in to the on-line system with your userid and password. (If you do not know your userid and password, please contact TRIUMF Computing at mis@triumf.ca or 604-222-7437).
<https://admin.triumf.ca/d2w-sec/internalid/apply>
3. Please follow the [on-screen instructions](#), which we ask that you read carefully before beginning your submission.

Any problems during the submission process should be reported to the Science Division office at sciencediv@triumf.ca (604-222-7438 for assistance).

The following direct links should be helpful:

Link to Call for Submissions:

<http://www.triumf.ca/research/experimental-program/reports-agendas-minutes>

Link to Guides and Forms:

<http://www.triumf.ca/research/experimental-program/how-submit-proposal>

Link to EEC Committee Information:

<http://www.triumf.ca/research/experimental-program/about-eec-committees/about-subatomic-physics>

Members of the Subatomic Experiments Evaluation Committee are:

Chair: Robert Tribble – Texas A&M University, USA

Secretary: Byron Jennings - TRIUMF

Members: Gordon Ball – TRIUMF (ex-officio)
Jeff Blackmon – Louisiana State University, USA
Peter Butler – University of Liverpool, UK
Alfredo Galindo-Uribarri – Oak Ridge National Laboratory, USA
Charles Horowitz – Indiana University, USA
David Kulp – Georgia Institute of Technology, USA
Takahara Otsuka – University of Tokyo, Japan
Achim Schwenk – University of Darmstadt, Germany