

Monday, February 22, 2021

2021 Summer Nuclear Physics Experiment Evaluation Committee¹ (NP-EEC) Meeting (May 10th – 13th)

Dear Experimenters, Users & Staff,

We hereby notify that TRIUMF will hold a special virtual meeting of the NP-EEC on May 10th-13th 2021. As you all may be aware the Summer 2020 and Winter 2021 meetings were cancelled due to circumstances surrounding COVID19. In order to allow the committee to deal with the large number of returning requests for expired/expiring high-priority experiment shifts, this first meeting post-lockdown will concentrate on those proposals. As such, we will not nominally be accepting *new* experiment proposals. Submissions that *will* be accepted are:

1. **Progress Reports** for H-priority proposals that expired/will expire at the June 2020, January 2021 or June 2022 EEC meetings² (proponents will be contacted directly).
2. New regular **Letters of Intent** (where beam or facility development is required; no shifts are requested)
3. Existing **Letters of Intent** that have *had beam developed in 2020* and wish to upgrade to a Full Proposal
4. New Proposals that receive *special dispensation* from ALD Physical Sciences, based on compelling arguments why they cannot delay submission until Jan 2022 (see below):

The purpose of this meeting is to allow expiring high-priority experiments that were prevented from running largely due to beam-time shortages associated with the lockdown in 2020 to extend approval, while managing our experiment shift backlog. As such, the number of high priority shifts that will be available for the EEC to allocate will be approximately equal to the number of expiring shifts. Letters of Intent that are not requesting beam time will still be accepted. We hope that this “soft restart” to the Nuclear Physics EEC process will allow experimenters to get back on track with existing proposals, before the subsequent January 2022 meeting which will be accepting all forms of submission as normal.

¹ Formerly known as the Subatomic Physics (SAP) Experiment Evaluation Committee

² Not including “frozen” experiments, which will have the chance once ISAC target module bias is declared fixed

Note on Progress Reports

Physical Sciences Division will contact the spokespersons of expiring proposals indicating that they will have to submit a Progress Report. In order to streamline the process this year, a new Progress Report template will be provided which stipulates specific information to be provided. This will ensure that the committee will be able to evaluate these reports on an equal footing considering a variety of criteria, taking into account the original approval at high priority of those experiments.

If you believe your experiment has expired, and you do not receive a notification to submit by Monday, March 1st, please contact Allayne McGowan amcgowan@triumf.ca.

Requests for Special Dispensation

Requests for special dispensation to submit a new experiment proposal to this meeting should be emailed directly to ruiz@triumf.ca, where they will be forwarded for consideration by Jens Dilling, Associate Laboratory Director for Physical Sciences. This should be done well in advance of the submission deadline: proposals without special dispensation will not be permitted to submit to the EEC. For this call, we ask users to please respect these restrictions: requests should only be made under exceptional circumstances relating to urgency, e.g. funding or student graduation is definitively at risk if the proposed beam time cannot be accomplished in 2021.

Deadline for Submission

The deadline for submission of all Progress Reports, Letters of Intent etc is Monday 29th March at 11:59 PST. Submission should be made through the Science Applications Portal: <https://mis.triumf.ca/science/index.jsf>.

Note that experiments granted shifts at the May NP-EEC meeting may be able to submit requests for consideration for the second half of Schedule 140 by emailing directly to ruiz@triumf.ca on receipt of approval.

Note on Renaming of the SAP-EEC

TRIUMF has established a new Particle Physics Experiment Evaluation Committee (PP-EEC) to evaluate subatomic physics proposals related to the Electron Hall, Meson Hall and UCN beam line channels. For consistency, what was the SAP-EEC has thus been renamed the Nuclear Physics Experiment Evaluation Committee (NP-EEC). Documentation on the TRIUMF web pages

will be updated to reflect this in due course. Otherwise, the submission protocols are exactly the same as before.

Should users have any questions or concerns regarding the process for this upcoming NP-EEC meeting, please contact Chris Ruiz directly at ruiz@triumf.ca.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Chris Ruiz", written in a cursive style.

Chris Ruiz,

Head, Nuclear Physics Department,

Physical Sciences Division