

Physical Sciences Division: Group page updates

We are taking the opportunity to standardize and, where necessary, create new web pages to better represent Physical Sciences groups on the TRIUMF.ca website.

Notes:

- *The below sections are intended to help the assigned editor for each group. The sections capture the content that should be in your group page. The information will be added either added to the existing page OR into a new page that will be shared with the editors.*
 - *For each of the listed items below, please provide the information or asset (picture, graph) that you would like on your page. If the information or asset is already present on your page, please add the link for us.*
 - *Communications (via Stu Shepherd, sshepherd@triumf.ca) can provide editorial guidance, content management help, and website assistance as required, but editors at each level are responsible for maintaining the pages with the most up-to-date information moving forward.*
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Group homepage

- A. Header photo (team, research apparatus, etc.) *please attach or add link*
- B. Brief introduction (~100 words): (Stu can help populate these from 5YP site)

Group subpages:

1) Research Topics/Services provided

- A. A **high-level introduction** to the research topic(s), in advance of any field-specific information. Add 3-5 paragraphs (1000 words max.) on the research topics pursued by your group. Feel free to use existing materials, or pull text from your team's research topic from the 5 Year Plan 2020-2025 web page. If you're unsure, please contact Communications.
- B. **High-resolution photos** of any experimental apparatus, team-at-work, collaboration group photos, etc. (notify Communications if you need photos!) *please attach or add link*

- C. **Figures or tables**, provided they remain at an academic comprehension level relative to the average scientific visitor to the website. Any figures or tables should be briefly but clearly explained, including the relationship to the broader research topic(s). *please attach or add link*

2) Group Members

Introduce your team and let people know how to contact them.

Name	Position/designation	Phone	Email	Office number/ Work space

3) Group subpage: Biographies

Add short (1-2 paragraphs or ~250 words) biographies and images for each team member in your group, which may include:

- A. Academic training
- B. Specific research areas
- C. Any other information you'd like to share online

Name	Biography

Notes:

-Attach extra biographies if necessary

-See example: [Jason Holt, Theory](#)

Biographies can be broken into their own pages, or all collected all on one page.

4) Publications

Add a list of publications you want highlighted on your website, including links/DOIs

Note: Consider adding current theses or planned publications

5) Member university contributions

Add a brief paragraph listing member university contributions and/or funding sources.

6) Experimental Apparatus (if applicable)

If you'd like to add more specific descriptions of your experimental tools or infrastructure, feel free to pull from existing website material or pull descriptions and images for your team's experimental apparatus from the [5 Year Plan 2020-2025 web page](#). If you're unsure, please contact Communications (sshepherd@TRIUMF.ca)

Note:

*-Consider the variety of audiences that will be visiting your team's site. Recommended that descriptions total no more than 1000 words. **please attach or add link***

7) Events (if applicable)

Add events here in list form, including date, time, location, and any speaker information.

Consider:

- A. Any upcoming events: colloquia, seminars, workshops, etc.
- B. Past events (subsection, if desired).
- C. Contact information - who to ask about events (either within your group or other - i.e., Jana Thomson).

8) Visitor Information

We recommend writing a brief statement directing all inquiries to the [For Scientific Visitors](#) page. However, you may wish to consider adding additional specific guidance for visitors that may be unique to your group. This may include:

- A. What to expect for onboarding in your group
- B. Information about the status or schedule of any experimental apparatus
- C. Contact information for fielding questions

9) Employment opportunities

We recommend writing a brief statement directing all inquiries to the Career Opportunities page. However, you may wish to consider adding additional guidance for prospective applicants, especially pertaining to specific groups (i.e. students). This may include:

- A. Whether you're currently seeking candidates
- B. Timelines for expected position openings
- C. Contact information for fielding questions