

Dear TRIUMF Community Member,

This is a gentle reminder of the call for submissions for projects that plan to seek TRIUMF support for the CFI IF27 proposals. TRIUMF is extending the **deadline for submissions to November 15, 2025**.

The TRIUMF Project Initiation Sheet (PRIS) should be submitted to projectmanagement@triumf.ca. The PRIS document is attached to this announcement. The Project Sponsor Name can be left blank at this stage of submission.

Note : Only projects that are unsuccessful in the IF25 competition will have an opportunity to submit their PRIS document or update any submitted one by December 5, 2025.

Described in the attachment is an outline of the TRIUMF evaluation process. The dates mentioned “tentative” are expected timeframes but might be revised based on the CFI process timeline.

Sincerely,

TRIUMF Leadership Team
October 2025

TRIUMF's Proposal Assessment Criteria

The proposal selection will be based on the following criteria :

- (i) Scientific Excellence of the project internationally and expertise of the research group
- (ii) Scientific alignment with TRIUMF's Implementation Plan
- (iii) Capacity of TRIUMF's resources to undertake the activity in the timescale specified
- (iv) Alignment with Canadian community strategic priorities (eg SAP LRP)

Outline of TRIUMF process for the Project Evaluation

Step 1: Submission of Project Initiation Sheet (PRIS) to TRIUMF

Deadline November 15, 2025

Note : Only IF2025 unsuccessful proposals (result known by November 2025) could submit by December 5, 2025

Step 2: Evaluation of the PRIS for scientific merit by an international panel (ACOT/EEC) and initial ranking, with feedback to the proponents that might potentially help to improve the case and the proposal.

The proposals will be ranked in 3 merit categories ; High, Medium and Low

Completion by January 30, 2026 (tentative)

Step 3: Review of the PRIS by the TRIUMF Science Council - focus on alignment to TRIUMF scope, vision and strategy

Completion by March 15, 2026 (tentative)

Step 4: Opportunity for revision of PRIS based on the review feedback and any updated resource requirements

Deadline April 5, 2026 (tentative)

Step 5: Gate 0 review by TRIUMF Project Management Oversight Group (PMOG) to assess resource load and capacity using the updated PRIS

Completion May 15, 2026 (tentative)

Step 6: Potential update of project plans based on resource capacity from TRIUMF and/or university or collaborator contributions

Deadline May 30, 2026 (tentative)

Step 7: Gate 1 approval of projects by the TRIUMF Leadership Team.

Completion by June 30, 2026 (tentative)

Step 8: Gate 2 review of detailed budget and resource plan by TRIUMF PMOG and Leadership Team prior to submission of the full proposal to CFI.

Timeline to be determined